

## **GOVERNMENT PRINTING OFFICE**

### **Notice of Registration of Suppliers/Service Providers &**

#### **Purchasers of Wastes**

The Government Printing Office, operating under the aegis of the PRIME MINISTER'S OFFICE is updating its list of suppliers, service providers/contractors for the following categories of goods and services, as well as purchasers of wastes:

1. IT Equipment (PCs, Printers, Scanners)
2. I.T. Consumables (Toners, Drums, Fuser Kit)
3. Printing Equipment/Binding equipment
4. Consumables for Printing Equipment/Binding Equipment
5. Printing Plates
6. MAC Pros, IMAC/Softwares etc
7. Air Conditioners
8. Electrical Materials
9. Stationeries
10. Office Furniture
11. Binding Materials/Consumables
12. Plastic Bags
13. Office Equipment (photocopy machines, fax machines & consumables)
14. Supply of Industrial Wastes
15. Manufacture of Envelopes

#### **Services**

1. Security Services
2. Maintenance of Air Conditioners
3. Maintenance of Lift/Generator
4. Maintenance of IT Equipment (hardware software)
5. Cleaning Services
6. Provision of Transport Services (15-seaters – Mini buses)
7. Pest rodent and anti termite control
8. Electrical Installation Works

Please note that the above list is non-exhaustive; any entity wishing to make its products/services known to this department is welcome to do so.

### Wastes (For sales)

1. Sale of Paper Wastes
2. Sale of used Offset Printing Plates (CTP & Conventional)

Prospective Suppliers/Service Providers who wish to register with this department shall fill in the Registration Form which may be collected from the Registry of this office or downloadable from the website of the department, (<http://pmo.gov.mu/gpd>). Suppliers/Service Providers shall provide along with their Registration Form, the following:

- (i) Copies of Trade Licence, Certificate of Incorporation, BRN, Job Contractor's Permit as appropriate; and
- (ii) To indicate whether your company is an SME or NOT. If the company is an SME, submit the annual turnover figures for the last two years, together with a copy of the Registration Certificate.

Prospective Suppliers/Service Providers shall take note of the following:

- (a) All procurement of goods and services will be governed by the Public Procurement Act (2006); and
- (b) This registration exercise does not imply any contractual obligation towards any Supplier/Service Provider to become exclusive providers of goods and services. This office reserves the right to look for alternative suppliers/providers of services should it be deemed necessary.

### Submission of Registration Forms

The duly filled in and signed Form, together with relevant documents should be deposited in the tender box located at the first floor, Government Printing Office, La Tour Koenig, Pointe-aux-Sables, not later than **Wednesday 12 June 2013 by 13.00 hrs** at latest.

**Government Printer**

**Date: ...13 May 2013..**