



**Government Printing Department
La Tour Koenig, Pointe-aux-Sables
Phone No: 260-4736
Email:prin@govmu.org**

Request for Sealed Quotations

Sales of Used Printing Machines and Others

**Procurement Reference No:
PRG/PROC/45/25-26**



GOVERNMENT PRINTING DEPARTMENT
La Tour Koenig, Pointe-aux-Sables
Tel No: 260 4736

A. REQUEST FOR QUOTATIONS (RFQ)

Sales of Used Printing Machines & Others

Reference Number: **PRG/PROC/45/25-26**

To: As per Addressees

You are hereby invited to submit your best quotation for the services listed hereunder and as more fully described in the Schedule of Requirements. Your offer should be made on this form stating other relevant data, with any annex you may wish to attach thereto. Services shall be for a period of **one (1) week** as from issue of Service Order.

We commit ourselves to maintain the highest standard of integrity and ethical principles during all stages of the procurement cycle.

Name of Officer: R. SHADOOBUCUS

Status: Assistant Manager, Procurement & Supply

Date: 29th May 2026

Signature *R. Shadoobucus*

Item No	Brief Description of Services	Sub-Total from Priced Activity Schedule	VAT (Rs)	Amount (Rs)
1	Sales of used Printing Machines and Others- To be quoted on Price Schedule- Page 6	-	-	-
			Total	

Quotation Validity period: 30 days after the closing date for bid submission	
Completion date of services: within one week	
Closing date and time for submission: 16 June 2026 at 13.00hrs	
Modes of Submission:	<i>To be deposited in Tender box</i>
Tender box located at: 2nd Floor, Government Printing Department, La Tour Koenig, Pointe aux Sables	

I/We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any type of fraud and corruption during our participation in the bidding process and we commit ourselves to observe the same principles if the contract is awarded to me/us and during its execution. We understand that transgression of the above is a serious offence and appropriate actions will be taken against me/us.

I/We agree to execute the services mentioned above and more fully described hereunder at price(s) quoted by me/us in accordance with the Public Body's Conditions of Contract.

Date.....

Bidder's signature / seal

B. SCHEDULE OF REQUIREMENTS

1. SCOPE OF SERVICES, SPECIFICATIONS AND PERFORMANCE REQUIREMENTS

1. Background

The Government Printing Department intends to dispose printing machines and others through a sale process. Interested buyers are invited to submit offers for the purchase and removal of the equipment in accordance with the requirements specified herein.

2. Scope of Services

The successful purchaser shall be responsible for:

- a) Purchasing the printing machine on an “as is, where is” basis.
- b) Inspecting the equipment prior to submission of offer.
- c) Arranging dismantling, loading, transportation and removal of the machine from the Government Printing Department premises.
- d) Providing all labour, lifting equipment, transport facilities and any other resources required for safe removal.
- e) Bearing all associated costs relating to dismantling, transport, insurance, permits and handling.
- f) Ensuring removal activities are carried out without causing damage to Government property.
- g) Complying with all occupational health and safety requirements during removal operations.

3. Specifications of Equipment

The equipment offered for sale comprises:

Description	Details
Equipment Type	Used Printing Machine & Others
Condition	Used / Operational condition to be verified upon inspection
Sale Basis	“As Is, Where Is”
Location	Government Printing Department
Inspection Period	During official working hours upon prior appointment

Additional technical specifications may be provided during site inspection.

4. Performance Requirements

The successful purchaser shall:

- 4.1 Remove the machine within **one week** from date of issuance of clearance/award.
- 4.2 Ensure removal works are completed safely and professionally.
- 4.3 Restore the removal area to a clean and satisfactory condition.
- 4.4 Ensure no disruption to normal Government Printing Department operations.
- 4.5 Comply with all applicable environmental and safety regulations.

5. Site Inspection

5.1 Prospective buyers are encouraged to inspect the equipment before submitting offers. Failure to inspect shall not relieve the purchaser of obligations after award.

5.2 Interested parties may carry out a site visit from **9.30 to 15.00 hrs** at the Government Printing Department, La Tour Koenig, Pointe aux Sables on 08, 09 and 10 June 2026.

5.3 The Office Management Executive may be contacted on **Tel: 260 4747/48** for further details.

6. Payment Terms

6.1 Payment shall be made in full prior to removal of the equipment and within one week after award of contract.

6.2 In case of failure to comply with payment terms as per para 6.1, the Government Printing Department reserves the right to cancel the award and choose the next highest bidder for award.

6.3 Payment shall be made by cheque (To be drawn in favor of "Government of Mauritius") or cash.

7. Delivery and Removal Arrangements

Removal shall be carried out during official working hours and coordinated with designated officers of the Government Printing Department.

8. Award Criteria

8.1 The Contract shall be awarded **item-wise** to the bidder offering the **highest price** for each item.

8.2 Bidders may submit offers for **one or several items**, and evaluation shall be conducted separately for each item.

9. Submission of Offers

9.1 Offers shall be submitted using the **Annexed Price Schedule**, duly completed, signed, and dated.

9.2 Offers must be deposited in the Tender Box located on the second floor, Government Printing Department, La Tour Koenig, Pointe aux-Sables, **not later than 16th June 2026 at 13:00 hours**.

10. Reservation of Rights

10.1 The Government Printing Department reserves the right to either:

(a) Accept or reject any offer; or

(b) Cancel the bidding process and reject all offers **prior to contract award**, without incurring any liability.

C. PRICED ACTIVITY SCHEDULE

GOVERNMENT PRINTING DEPARTMENT

Sales of Used Printing Machines & Others

I/We.....submit my/our offer for the purchase of the under-mentioned items at the price quoted below in accordance with the terms and conditions of sale mentioned in this bidding document referenced PRG/PROC/45/25-26.

SR	Description	Quantity (Lot)	Price including all costs (Rs) VAT Exclusive
1	Fully Automatic Book Sewing Machine (Model: KRISC, Reg No. 30102 (No.3)	1	
2	Amigoplus 1580, Automatic Hotmelt Gluing Machine, Muller Martini S/n.44953	1	
3	Xerox V3100, Heavy Duty Industrial Colour Digital Machine S/n. A-CF03	1	
4	Xerox V80, S/n. 3130841740	1	
5	Xerox CP1000i	1	

Date:

Signature:

Name of Company.....

Seal of Company:

Telephone No

Fax No.:

E-mail:

Contact Person:

B.R.N.....(Please submit a copy along with bid)